



# Los Angeles County AUDIT COMMITTEE

Carl Gallucci, Chair  
4<sup>th</sup> District  
Louisa Ollague, Vice-Chair  
1<sup>st</sup> District  
Dorinne Jordan  
2<sup>nd</sup> District  
Genie Chough  
3<sup>rd</sup> District  
Lori Glasgow  
5<sup>th</sup> District

## MINUTES

### SPECIAL MEETING

October 7, 2009

Vice Chair Louisa Ollague called the meeting to order at 10:40 a.m. in Conference Room 743, Kenneth Hahn Hall of Administration. The audience introduced themselves.

#### Committee Members Present

Louisa Ollague, Vice Chair, First District  
Dorinne Jordan, Second District  
Helen Berberian, Fifth District  
Lisa Mandel, Third District

#### Excused Absences

Carl Gallucci, Chair, Fourth District  
Genie Chough, Third District  
Lori Glasgow, Fifth District

### **APPROVAL OF JUNE 3, 2009 MINUTES**

On motion of Louisa Ollague, seconded by Dorinne Jordan and unanimously carried, the minutes of September 2, 2009 were approved.

### **OLD BUSINESS**

**On motion of Louisa Ollague, seconded by Dorinne Jordan and unanimously carried, the Committee received and filed the following reports:**

- Fiscal Review of ACTS for Children Group Home – A Group Home Foster Care Contractor (03/02/09)
- Fiscal Review of Sonya Love Guidance Center – A Group Home Foster Care Contractor (03/03/09)
- Hillside Contract Compliance Review – A Wraparound Program and Mental Health Services Provider (03/04/09)
- Fiscal Review of Positive Path Youth Development Center – A Group Home Foster Care Contractor (03/17/09)
- Fiscal Review of Rites of Passage Residential Center, Incorporated – A Group Home Foster Care Contractor (04/08/09)
- Fiscal Review of Renaissance Unlimited Group Home, Inc. – A Group Home Foster Care Contractor (04/08/09)
- Fiscal Review of Father Flanagan's Girls and Boys Town of Southern California – A Group Home Foster Care Contractor (04/09/09)
- Fiscal Review of McKinley Children's Center - A Foster Family Agency And Group Home Foster Care Contractor (04/10/09)
- Group Home Program Monitoring Report – Children Are Our Future – Constance, Harvey, Howard, Kezios, Legg, Saticoy, Terry and West Hills Site Group Homes (05/06/09)

- Fiscal Review of America Care Foster Family Agency – A Foster Family Agency Contractor (05/13/09)
- Fiscal Review of South Bay Bright Future Youth Development Center, Incorporated – A Foster Family Agency and Group Home Foster Care Contractor (05/14/09)
- America Care Foster Family Agency Contract Review - A Department of Children and Family Services Provider (05/21/09)
- Eggleston Foster Family Agency Contract Review – A Department of Children and Family Services Provider (06/09/09)
- Group Home Program Monitoring Report – You Are the Difference Foundation, Inc. – Loving Life Home I and II Group Homes (07/07/09)
- Group Home Program Monitoring Report – Junior Blind of America, Incorporated – Junior Blind of America Group Home (8/18/09)
- Vista Del Mar Foster Family Agency Contract Review - A Department of Children and Family Services Provider (08/19/09)
- Families Uniting Families Foster Family Agency Contract Review – A Department of Children and Family Services Provider (08/20/09)
- Group Home Program Monitoring Report - Eggleston Youth Center - Emancipation House, Main Site and Transitional Group Homes (08/28/09)
- Group Home Program Monitoring Report - Michelle-Travis Group Homes, Inc. - 41st Street Site and Hobart Site Group Homes (08/28/09)
- Holy Family Services Adoption and Foster Care Agency Contract Review - A Department of Children and Family Services Provider (08/28/09)
- Group Home Program Monitoring Report - Hathaway-Sycamores Children and Family Services - El Nido Group Home (08/28/09)
- Group Home Program Monitoring Report - Murrell's Farm and Boys Home - Hanstead House and Shannon House Group Homes (08/28/09)
- Group Home Program Monitoring Report - Orange County Children's Foundation, Inc. - Emancipation Institute, Harbor City Children's Foundation and Orange County Children's Foundation Group Homes (08/28/09)
- Group Home Program Monitoring Report - Touch A Life Foundation -Touch A Life I and Touch A Life II Group Homes (08/28/09)

**On motion of Louisa Ollague, seconded by Dorinne Jordan and unanimously carried, the Committee continued the following items to its December 2, 2009 Audit Committee-DCFS Special Meeting:**

- Fiscal Review of Psymed, Incorporated (dba Hudson Lyndsey Group Home) – A Group Home Foster Care Contractor (04/08/09)
- Tarzana Treatment Center (Board Agenda Item #35, June 16, 2009) (08/19/09)

### **REPORTS TO RECEIVE AND FILE**

**On motion of Louisa Ollague, seconded by Dorinne Jordan and unanimously carried, the Committee received and filed the following reports:**

- FamiliesFirst (Formerly Hollygrove-EMQ) Foster Family Agency Contract Review - A Department of Children and Family Services Provider (09/14/09)
- Trinity Foster Family Agency Contract Review - A Department of Children and Family Services Provider (09/15/09)

- Zenith Foster Family Agency Contract Review – A Department of Children and Family Services Provider (9/17/09)
- Beta Foster Care Foster Family Agency – A Department of Children and Family Services Provider (9/21/09)
- Status Report – Child Fatality Investigation (Board Agenda Item 4, August 18, 2009) (09/30/09)

**On motion of Louisa Ollague, seconded by Dorinne Jordan and unanimously carried, the Committee continued the following items to its December 2, 2009 Audit Committee-DCFS Special Meeting:**

- Alpha Treatment Centers Foster Family Agency – A Department of Children and Family Services Provider

### **OTHER BUSINESS**

DCFS GH/FFA Fiscal Audits - Mr. Schneiderman, Auditor-Controller, distributed the A-C DCFS Group/Foster Family Agency Fiscal Audit Phases flow chart. Discussion ensued regarding the flow chart. The chart indicates that it takes 145 days to complete the process opposed to the original number of 75 days. A staff person from DCFS will attend the next meeting to provide a report on the discrepancy.

Department Of Children and Family Services' Quarterly Report - Recommendations and Implementation Status – Discussion ensued on the disallowable costs owed to the County and how to proactively address the issue prior to DCFS taking action. An agency is given an opportunity to respond to any outstanding debt. If there is no response, a Do Not Refer letter is issued restricting utilization of the agency pending settlement and within 12 months the agency is referred to TTC. Once the contract is signed it may take up to 4 years to collect funds. After the statute of limitation, the chance of collection is very low. Lisa Parrish, DCFS, will consult with County Counsel to require renewed contracts be in good financial standing. Mr. Chatwick, Auditor-Controller, is looking at trends especially since the state plans to reduce rates which is why capacity building is very important. Helen Berberian, Fifth District Children's Deputy, stated that the report was excellent and commended the departments on their collaboration.

Ms. Ollague concluded that at the next meeting discussion will ensue on the collection process for unresolved debts billed to group homes, Psychotropic meds documentation and the Needs and Services Plan, protocol sharing among departments, and the history of the flow chart.

### **PUBLIC COMMENT**

There was none.

### **MATTERS NOT ON THE POSTED AGENDA (TO BE PRESENTED AND PLACED ON THE AGENDA OF A FUTURE MEETING)**

There was none.

### **ADJOURNMENT**

There being no further business to conduct, the meeting was adjourned at 12:03 a.m.

Others in Attendance

Brian Henricks, Auditor-Controller  
Don Chadwick, Auditor-Controller  
Michael McWatters, Auditor-Controller  
Maria Oms, Auditor-Controller  
Jim Schneiderman, Auditor-Controller  
Judi Thomas, Auditor-Controller  
Russ Lingo, Auditor-Controller  
Cassandra Youngblood, Auditor-Controller  
Andrea Aragon, First District  
Linda Smith, Second District  
Marilynne Garrison, DCFS

Elizabeth Howard, DCFS/OHCMD  
Cynthia McCoy-Miller, DCFS  
Lisa Parrish, DCFS  
Tony Yakimowich, Treasurer-Tax Collector  
Donna Doss, Treasurer-Tax Collector  
Art Mayfield, Probation  
Jackie White, Chief Executive Office  
Brian Mahan, Chief Executive Office  
Tom Fagan, County Counsel  
Jill Jones, County Counsel

Commission Services' Staff

Lee Millen, Board of Supervisors  
Nyla Jefferson, Board of Supervisors